

# RJ Billings

106 Cardinal Court E, 700 Gregory St., Normal, IL 61761 | rjbill1@ilstu.edu | 815-494-7675 | <https://www.linkedin.com/in/rj-billings/>

## Education

---

**Illinois State University** Normal, IL  
*College of Business: Bachelor of Science*

Expected Graduation: *Spring 2022*

**Major: Bachelor of Science in Marketing with a sequence of Professional Sales**

**GPA: 3.13**

**Relevant Courses:** Theory and Practice of Private Enterprise, Communication as Critical Inquiry, Finite Mathematics

## Work Experience

---

**Denny's**, South Beloit, IL

*Nov 2016- Present*

*Host/ Server*

- Train and evaluate new employees as hosts, expeditors, and servers to ensure they succeed in their new positions
- Provide excellent customer service by specifying meals to dietary restrictions, ensuring a quality experience
- Manage multiple tables at a time and keep an efficient flow within the restaurant to guarantee customer satisfaction

**Executive Lawn Care**, Roscoe, IL

*Jun 2017- Aug. 2018*

*Landscaper*

- Communicated through various channels with clientele about jobs, processes, and materials used to create a product
- Critiqued individual work and reflected on areas of improvement for future experiences by getting feedback from clients
- Learned and incorporated a multitude of landscaping roles and techniques to guarantee a positive reaction from customers

**Jefferson County Fair Grounds**, Jefferson, WI

*Jun 2015- July 2017*

*Grounds Maintenance*

- Worked in team to set up, operate, and run the fairgrounds to create a safe and enjoyable experience for fairgoers
- Addressed issues provided by customers along with other staff members and solved problems if they arose
- Completed tasks in a timely manner with a designated crew to keep the fair park operating in a consistent manner

## Involvement

---

**Alpha Kappa Psi**, Normal, IL

*Sep. 2018- Present*

- Refine professional skills by attending workshops, learning from keynote speakers, and setting attainable career goals
- Model excellence in various business roles while operating a company to fundraise for the Susan G. Komen Foundation

**Above Ground Level Discs**, Monterey, CA

*Jan. 2016- Present*

- Promote and increase interest in the company through personal interactions in my role as a Brand Ambassador
- Market AGL products on social media to increase the company's presence within the country and reach potential clientele

**Bruce Samlan Soccer**, South Beloit, IL

*Jun. 2012- Oct. 2015*

- Ensure enjoyment of spectators by providing transportation, comfortable seating, and easy access to concession items
- Boosted concession stand sales by walking from field-to-field selling food and drinks to fundraise for the organization

**ELCA Youth Conference**, Detroit, MI

*Jun. 2015- Jul. 2015*

- Worked with 30,000 youth from across the United States to plan service events that would benefit the Detroit community
- Participated in a week-long community service initiative that included removing trash, planting flowers, and removing weeds

## Relative Skills and Interests

---

- Proficient in Microsoft Word, Excel, and PowerPoint
- Effective verbal and written communication skills